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Albert Einstein
The Story of a Genius
Ajoy Ghatak
Albert Einstein is still an icon for many. This book gives a brief account of his science, philosophy and (often troubled) personal life. The book also has a photo gallery which will give a glimpse of Einstein’s extraordinary life. This book contains no equations or complicated scientific data so that even a layman can have a closer look at the genius who is often described as the greatest scientist ever born.

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Chander Mohan
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ISBN: 9788130934433 • 2017 • PB • Rs. 325.00

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*Martin H Manser*

English speakers sprinkle our writings and everyday conversations with words and phrases derived from other languages. *Dictionary of Foreign Words and Phrases, Second Edition* clarifies and explains more than 4,500 of these terms and expressions, covering a wide range of fields, from law and music to philosophy and cuisine.

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**Viva Easy Learning English Dictionary**

*Viva Easy Learning Dictionary* lists the words most commonly used in English, giving definitions and in many cases examples of use. Grammar notes are given in many entries—irregular plurals for nouns, comparatives and superlatives for adjectives, past forms for verbs. Where a word is commonly used with a preposition that preposition is given in bold letters.

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Bawa & Nagpal

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Teachers on Teaching
Selected Essays from the Teacher’s Day Competition
Ganguly, Ahmed & Garg

This collection results from the National Teacher’s Day Essay Competition organized by Viva Education in August–September 2015. It presents a collection of thought-provoking essays where teachers from various schools across the country vividly picture their thoughts and perspectives on the art and practice of teaching.

Motivating School Kids
A Guide for Students, Teachers & Parents
Mukhopadhyay Suvasish
Motivating School Kids offers practical solutions to school kids’ woes. It shows how teachers and parents can protect children from the side effects of competition and intensive study and how they can ensure that the kids become successful as students and as adults in later life.

Let’s Play English
Activities for Language Teaching
Braj Mohan

It is a collection of activities and language games for the students of the English language. This self-help book guides the reader step-by-step in creating task-based activities for English language teaching. The graded activities and language games here focus on the use of language in context. The activities given in this book will boost the teacher’s creativity and make teaching/learning enjoyable.

Teaching Through the Heart,
Revised & Updated Edition
Action Plan for Better Teaching
Meera Ravi

Meera Ravi guides the teacher through simple, yet immensely effective and rewarding process of image-transformation. This book will help you become a motivating teacher through a new understanding of both your students and yourself.

Creative Learning
A Handbook for Teachers and Trainers
Vijoy Prakash

The challenge before us is to design an education system which may enable us to develop creativity in society. The book examines the basic concepts of education and suggests approaches and methods for their improvement. Designed as a handbook for teachers, trainers, academicians and parents, this book offers a comprehensive plan for the overhaul of our education system.

Indian Voices in ELT
The Case for English
Francis Peter

Focuses on theoretical insights and practical experiments carried out in the area of TED (Teaching English to the Disadvantaged). The authors include some of the best-known names in ELT as well as practitioners from India and abroad. This volume to a great extent reveals the goings-on within the country that has for long been regarded as a linguist’s paradise.

Multilingual Education in India
The Case for English
Mahanand & Mishra

The contributors demonstrate that local languages and cultures can be revived by integrating them into English language education. Compensating the lack of organized ideas on multilingual education, this book aims to introduce a trendsetting change in the Indian perspective on education. It will be a source of direction for teachers, teacher trainers, policymakers, and those with an interest in education and sociolinguistics.
The Mould
Values and Self-Efficacy of Teachers
Martin Philip George
It is a comprehensive study on values, the need for value education and teacher values in terms of value preferences. The book uses a survey method and various statistical tools to study the relationship between the values and the self-efficacy of teachers in the Catholic schools of Gujarat, along with the various factors which influence their value preferences. It ventures into unexplored territory and has scope and relevance for further research.

Counselling,
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What, Why and How
Meera Ravi
Counselling can be the answer to several problems like poor self-esteem, lack of control over your life, difficulty making decisions, grief, anxiety, depression and difficult relationships. Or people may go for counselling just to improve their life. Dispelling the myths about counselling, Meera Ravi explains why it is not just ‘comforting’ and how it can be a way to self-discovery.

Beyond Hardware
Using Existing Technology to Promote Higher-Level Thinking
Christopher Moersch
This timely work—coming when education and technology have formed a clear bond—provides a logical blueprint for assessing the current situation, overcoming roadblocks, and applying leadership and systems thinking to instructional technology decision making. The book provides specific suggestions to guide teachers, administrators, and school systems in moving to a higher and more effective level of technology integration.

Computer Ethics, Etiquette & Safety
For the 21st-Century Student
Nancy E Willard
The author integrates basic behavioral theory with the social forces that information and communication technologies stimulate. She then details decision-making strategies to encourage ethical, safe, and courteous conduct among young adults using these technologies.

Multiple Intelligences and Instructional Technology, 2/e
Walter McKenzie
Providing a host of lesson ideas and planning materials that make use of current hardware, software and online resources, Mckenzie demonstrates how multiple intelligences theory can be teamed with technology to produce curriculum that inspires every student to learn.

Project-Based Learning Using Information Technology, 2/e
David Moursund
Offers educators an inspiring vision of the possibilities of project-based learning and then shows them how to realize it in their classroom. A picture of the future partnership between instructional technology and project-based learning serves as an inspiring call to teachers at all grade levels who expect their students to leave the classroom with a high-quality education and a quest for lifelong learning.

INTERNATIONAL SOCIETY FOR TECHNOLOGY IN EDUCATION

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Online Professional Development (With CD)
A Customized Approach for Technology Leaders
James & Bailey

This book proposes that the Internet can revolutionize teacher training and help develop an online learning program. Each of the book’s six sections includes an overview, step-by-step explanation, examples to reinforce concepts, and resources to assist with planning, knowledge gathering, and implementation.

Educational Technology Planning
We’re Getting Wired, We are Going Mobile, What’s Next?
Bard Williams

This book explores and evaluates recent advances and prevailing approaches inside the classroom, and provides a glimpse into the new technologies that will affect how students learn and educators teach in the near future. It also goes beyond the classroom to look at industry and policy trends that will undoubtedly factor into our future technology planning.

The Strategic Teacher
Silver, Strong & Perini

The Strategic Teacher brings together 20 reliable and flexible approaches to teaching, organizing them into four discrete styles of instruction: the Mastery, the Understanding, the Self-Expressive style and the Interpersonal style. The Strategic Teacher aims at providing teachers with strategies they can employ to keep abreast of the times and meeting with the requirements of the learners.

Teach, Reflect, Learn
Hall & Simeral

This book has tools specifically made to enhance self-reflection on professional practice, including the Continuum of Self-Reflection and the Reflective Cycle. It also enables to assess one’s current self-reflective tendencies, identify opportunities to reflect on instruction, and begin to forge a path toward continuous growth and educational excellence.

Effective Classroom Strategies
Antonetti & Garver

Features of the book include stories of successful practice and practical tools ready for immediate classroom application. The authors also provide opportunities for reflection and closure designed to help you consider (or reconsider) your current beliefs and practices. Throughout, you will hear the voices of John and James—and the thousands of students they met—as they provide a map for shifting the dynamic from teaching to learning.

Classroom Instruction that Works, 2/e
Dean, Pittler, Hubbell & Stone

It enumerates nine teaching strategies that have the most positive effect on student learning. This second edition will help you develop your instructional approach, broaden your influence as a teacher, and enhance the learning potentials of all your students.

Balanced Leadership for Powerful Learning
Goodwin, Cameron & Hein

The authors identify the 21 responsibilities associated with effective leadership and show how they relate to three overarching responsibilities: Establishing a clear focus • Managing change • Developing a purposeful community. For each of these areas, key points are described in detail and illustrated with stories from school principals who have become great leaders.
Setting the Standard for Project Based Learning
Larmer, Mergendoller & Boss
The authors—leaders at the respected Buck Institute for Education—take readers through the step-by-step process of how to create, implement, and assess Project Based Learning (PBL) using a classroom-tested framework. Also included are chapters for school leaders on implementing PBL systemwide and the use of PBL in informal settings.

Learning in the Fast Lane
Suzy Pepper Rollins
It gives a plan of action that teachers can use to immediately move underperforming students in the right direction and differentiate instruction for all learners—even those who excel academically. It identifies research-based instructional approaches that will make learning goals explicit to students • Increase students’ vocabulary • Build students’ motivation • Provide rich, timely feedback • Address knowledge gaps within the context of new learning.

Total Participation Techniques, 2/e
P Himmele & W Himmele
Gives 51 easy-to-use, classroom-tested alternatives to the “stand-and-deliver” teaching techniques that cause so many students to tune out or drop out. Teachers report that these techniques motivate students to participate in learning, as they build confidence and are supported by compelling and safe ways to demonstrate their knowledge and understanding of lessons.

How to Use Grading to Improve Learning
Susan M Brookhart
Guides educators at all levels in figuring out how to produce grades—for single assignments and report cards—that accurately communicate students’ achievement of learning goals. It explores topics like: Designing and grading appropriate assessments • Creating policies for report card grading • Implementing learning-focused grading policies

Learning to Choose, Choosing to Learn
Mike Anderson
It offers students choices about their learning, ideas to try with different students, and a step-by-step process to incorporate choice into your classroom. Teachers will explore: What effective student choice looks like in the classroom • Why it’s important to offer students choices • How to create learning environments, set the right tone for learning, and teach specific skills that enable choice to work well.

Learning Transformed
Sheninger & Murray
The authors outline eight keys each a piece of a puzzle for transforming the K–12 education system of teaching and learning to intentionally design tomorrow’s schools so today’s learners are prepared for success … and stand ready to create new industries, find new cures, and solve world problems.

Bold Moves for Schools
Jacobs & Alcock
The authors propose a new approach to pedagogy as the basis for the bold moves teachers and leaders need to make to engage all learners and prepare them for now and into the future. They examine every aspect of K–12 education, including teacher roles, curriculum, instruction, and assessment, as well as the physical and virtual learning spaces that engage 21st century teachers and learners.

The Perfect Assessment System
Rick Stiggins
Stiggins calls for the ground-up redevelopment of assessment in U.S. education. He addresses: Assessment purpose • Learning targets to be assessed • Assessment quality • Communication of assessment results • Assessment impact. He charts a course for a new system that promises much higher levels of student success at a fraction of our current testing costs.

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How to Give Effective Feedback to Your Students, 2/e
Susan M Brookhart
Gives information on every aspect of feedback on student work, including: Strategies to encourage students to persevere in their work • Formulates and delivering feedback that both assesses learning and extends instruction • When and how to use oral, written, and visual as well as individual, group, or whole-class feedback • An overview of the research findings on feedback and how they apply to today’s classrooms

Intentional and Targeted Teaching
Fisher, Frey & Hite
It harnesses the Framework for Intentional and Targeted Teaching (FIT) approach and presents a detailed continuum of growth and leadership. It’s a close-up look at what successful teachers do to: Plan with purpose • Cultivate a learning climate • Instruct with intention • Assess with a system • Impact student learning

Making Teachers Better, Not Bitter
Frontier & Mielke
It offers a compelling vision of teacher growth, along with nearly three dozen step-by-step protocols for working with teachers. It helps in reconceptualizing teacher evaluation by creating a balanced continuum of three equally important components: Reliable and valid evaluation • Empowering and focused supervision • Meaningful and purposeful reflection

You’re the Principal! Now What?
Jen Schwanke
In this book, Jen Schwanke, a principal herself, provides a mentor’s guidance to steer new principals through the period of adjustment and set the foundation for a long and rewarding career. The book provides strategies for tackling the most common yet most daunting challenges of the principalship.

The Highly Effective Teacher
Jeff C Marshall
It introduces the Teacher Intentionality Practice Scale (TIPS), a framework for measuring effective teaching. This helps to: Create coherent, connected lessons • Use strategies and technology that enhance learning • Organize a respectful learning environment • Develop challenging and rigorous learning experiences • Promote interactive, thoughtful learning • Nurture a creative, problem-solving classroom culture • Deliver feedback and formative assessment

The Teacher: 50 Critical Questions for Inspiring Classroom Excellence
Baruti K Kafele
Kafele’s 50 questions and penetrating insights reveal how you can: Inspire students of all racial and socioeconomic backgrounds to strive for academic excellence • Develop strong relationships with students, their parents, and the greater community • Address the challenges and promises presented by millennial learners • Boost your excitement about teaching despite entrenched obstacles and daily frustrations

How to Reach the Hard to Teach
Echevarria, Frey & Fisher
A thoughtful and practical approach to achieving breakthrough success with linguistically and culturally diverse students who struggle in school. Combining elements of the Sheltered Instruction Observation Protocol (SIOP®) Model and the Framework for Intentional and Targeted (FIT) Teaching® approach, the authors take stock of what we know about excellent instruction.

Teaching Students to Drive Their Brains
Wilson & Conyers
Exploring and using the explicit teaching of metacognition for years, the authors share a practical way to teach preK–12 students how to drive their brains by promoting the following practices: Adopt an optimistic outlook toward learning • Set goals • Focus their attention • Monitor their progress • Engage in practices that enhance cognitive flexibility

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The Better Writing Breakthrough
Dougherty, Billings & Roberts

The Discourse and Writing Cycle approach by the authors explores writing as a means to focus student thinking, fuel deeper learning, and build complex understanding.

The Formative Five
Thomas R Hoer

Helps foster the “Formative Five” success skills that today’s students need, including: Empathy: learning to see the world through others’ perspectives • Self-control: cultivating the abilities to focus and delay self-gratification

Now That’s a Good Question!
Erik M Francis

It explores how questioning can provide the proper scaffolding to deepen student thinking, understanding, and application of knowledge.

Leadership for Teacher Learning
Dylan Wiliam

It explains how formative assessment, when applied properly, helps to create a structured learning environment that increases student achievement. It gives a clear picture of: Changes in classroom and impact on student achievement • Formative assessments used and response to intervention • Selecting group leaders to ensure productive collaboration • Strategies to integrate formative assessment into teacher evaluation

School Leadership for Results
Marzano, Toth & Carbaugh

Explores the importance of evaluating school leaders based on something far more powerful than measurement alone: evaluating based on growth. It describes ways to transform evaluation into a model that improves school leaders’ performance, aligns their vision, mission, and goals, and connects goals with impactful practices.

Science Stories
Herreid, Schiller & F Herreid

In Science Stories, the authors have organized case studies into categories such as historical cases, science and the media, and ethics and the scientific process. Each case study comprises a story, classroom discussion questions, teaching notes and background information, objectives, and common misconceptions about the topic, as well as helpful references.

NATIONAL SCIENCE TEACHERS ASSOCIATION

You Want Me to Teach What?
Norman LaFave

This book can help you prepare for the challenge of teaching upper-level science and math. It concentrates on general techniques for approaching a variety of problems and enhancing your teaching skills in science and math. It covers student psychology, classroom management, planning, instruction, problem-solving techniques, laboratory methods and reporting, assessment, and professional development.

What are They Thinking?
Page Keeley

Teachers don’t have to become a mind reader to understand the ideas young students bring to science class. This collection will help them draw out and then recognize what students know—or think they know—about the natural world. Each chapter provides: A sample formative assessment probe • Accompanying teacher notes • A bonus feature

Creating Teachable Moments
Rodger W Bybee

The book helps teachers create more teachable moments in their classroom. Firmly rooted in research but brought to life in a conversational tone, the book addresses every teacher’s concern: how to become more effective in the classroom— and enjoy more of those teachable moments.
Science Stories You Can Count On
C Herreid, Schiller & K F Herreid
This book can make teachers a marvel of classroom multitasking. First, it helps them achieve a serious goal: to blend 12 areas of general biology with quantitative reasoning in ways that will make the students better at evaluating product claims and news reports. Second, its 51 case studies are a great way to get students engaged in science.

9789386105868
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Teaching Science in the 21st Century
Rhoton & Shane
This powerful book is brain food for all those who care deeply about science and students—including teachers, science educators, curriculum specialists, and policy makers. The collection of 21 provocative essays gives teachers a fresh look at today's most pressing public policy concerns in science education, from how students learn science to building science partnerships.

9788130928449
2017 • PB • Rs. 895.00

Teaching for Conceptual Understanding in Science
Konicek-Moran & Keeley
This book: Explores where science education has been and where it's going • Emphasizes how knowing the history and nature of science can help you engage in teaching for conceptual understanding and conceptual change • Stresses the importance of formative assessment as a pathway to conceptual change • Provides a bridge between research and practice

9789387925274
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Problem-Based Learning in the Life Science Classroom, K–12
McConnell, Parker & Eberhardt
Shows you how to engage students with scenarios that represent real-world science in all its messy, thought-provoking glory. The scenarios prompt K–12 learners to immerse themselves in analyzing problems, asking questions,posing hypotheses, finding needed information, and then constructing a proposed solution.

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The New Science Teacher's Handbook
Young & Roberts
By reading The New Science Teacher's Handbook, teachers will learn 14 specific steps that will help them on their way to becoming a skilled classroom teacher. The authors make each chapter both helpful and fun to read by including: The Story • The Moral • Steps for Success • What Does Success Look Like? • Resources

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The Everyday Science Sourcebook, Revised 2/e
Lawrence F Lowery
The book is structured like an easy-to-use thesaurus. Just look up a topic in the Index, note the reference number, and then use that number to find a wealth of related activities in the Entry section. For example, looking up meteorology can lead one to notes on the Earth's temperature. From there, one will see entries on how students can make a liquid thermometer, graph air temperatures, and measure the conversion of solar energy to heat energy.

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Creative Writing in Science
Katie Coppens
This classroom resource book features activities that integrate writing with content in life science, Earth and space sciences, and engineering and physical sciences for grades 3–12. Each of the 15 science activities comes with strategies for teaching a creative writing style, whether prose or poetry.

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McGinnis & Petrova
Formatted as a handy workbook, this practical book takes you step by step through the writing process. You’ll learn the top 10 reasons to write a grant proposal, how to identify and refine proposal ideas, the basic components of every proposal, the ins and outs of submitting a proposal, and how to manage a funded project.

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The Biology Teacher’s Handbook, 4/e
BSCS
This invaluable guide for teachers seeks to improve 21st century biology teaching. The book is divided into five sections: A Context for Good Teaching • Invitations to Inquiry, The Role of Controversy in Biology Education • Creating a Culture of Inquiry in Your Biology Classroom • BSCS and Biology Education • Each section begins with a brief descriptive introduction

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Duncan, Krajcik & Rivet
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Delivering Lectures
A Haynes & K Haynes
53 practical ideas for developing lectures are presented. They cover: structuring the lecturing process; improving students notes; using handouts; structuring and summarising content; linking lectures to each other; holding the students’ attention; active learning during lectures; and monitoring learning.

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Koba & Tweed
This thoroughly revised book is designed to support you as you plan and implement Next Generation Science Standards-aligned lessons that will engage students with biology concepts that many find especially challenging. The book is organized into two parts that feature an instructional framework and resources that support framework implementation.

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**More Everyday Science Mysteries**
*Richard Konicek-Moran*

This second volume of 15 mystery stories examines more science concepts and reinforces the value of learning science through inquiry. It focuses on concepts such as weather and climate, thermodynamics, interdependency of living things, adaptation, life cycles, properties of matter, refraction, and chemical bonds.

9788130930015
2017 • PB • Rs. 650.00

**Even More Everyday Science Mysteries**
*Richard Konicek-Moran*

The author uses stories without endings to teach a science principle, allowing the students to investigate how each story can be resolved. All the stories relate to the world around us and encourage students to “take ownership” of their learning. In “Here’s the Crusher,” family members ponder what could have crushed a plastic soda bottle sitting on a table.

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**Yet More Everyday Science Mysteries**
*Richard Konicek-Moran*

Each story in the book includes strategies for teaching the lessons to younger students, lists of related ideas from the National Science Education Standards, and related books and journals that can be used to continue the discussion. The author also includes a chapter on using the stories to emphasize the importance of both science and literacy.

9788130930039
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*Keeley & Harrington*

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The 45 assessment probes in this book enable teachers to find out what students really think about key ideas in force and motion. The Teacher Notes, which can be used before and after administering the probe, provide background information on: The purpose of the probe; Related concepts; An explanation—for the teacher—of the force and motion idea being taught; Related ideas in Benchmarks for Science Literacy and the National Science Education Standards; Research on typical student misconceptions related to the force and motion concept; and Suggestions for instruction and assessment.

**Volume 2**
Offers 39 new formative assessment probes, this time with a focus on electric charge, electric current, and magnets and electromagnetism. It can help you do everything from demystify electromagnetic fields to explain the real reason balloons stick to the wall after you rub them on your hair.

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Uncovering Student Ideas in Science, 4 Vol Set
Keeley, Eberle & Farrin

Volume 1
This book helps pinpoint what your students know so you can monitor their learning & adjust your teaching accordingly. Loaded with classroom-friendly features you can use immediately, the book is comprised of 25 “probes”—brief, easily administered activities designed to determine your students’ thinking on 44 core science topics.

Volume 2
It covers life science and Earth and space science probes. New topics include forms of matter, changes in matter, living things and life processes, rocks and landforms, the day/night cycle, and objects in the night sky.

Volume 3
This book provides short, easy-to-administer probes that determine what misconceptions students bring to the classroom about the nature of science and about physical, life, Earth, and space sciences.

Volume 4
Volume 4, offers 25 more formative assessment probes to help reveal students’ preconceptions of fundamental concepts in science, bringing the total to 100 probes for the popular series by author Page Keeley. The book also covers discussion on balancing formative assessment with summative assessment.

Everyday Mysteries, 3 Vol Set
Richard Konicek-Moran

Life Science
These 20 open-ended mysteries focus exclusively on biological science, including botany, human physiology, zoology, and health.

Space and Earth Science
19 open-ended mysteries focus exclusively on Earth and space Science, including astronomy, energy, climate and the stories come with lists of science concepts to explore, grade-appropriate strategies for using them, and explanations of how the lessons align with national standards.

Physical Science
The 21 open-ended mysteries focus exclusively on physical science, including motion, friction, temperature, forces, and sound.
Despite the explicit emphasis on bottom-line results in the workplace, a great deal of confusion exists regarding what constitutes achievement, and how training should and does relate to performance. Training Ain’t Performance untangles the myths and outright fallacies propagated in the workplace.

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Cindy Huggett
It teaches you how to design, deliver, and implement live online learning. It helps learning professionals by taking a holistic look at successful implementation, including gaining organizational support, selecting a platform, designing classes, selecting facilitators, preparing participants, global considerations, and the logistics required for success.

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Ruth Colvin Clark
This book covers: Research behind the limits of the human memory, the value of graphics, balancing activity with learning—and how to apply it to training practices • The power of examples, practice, and feedback • Brand-new material on scenario-based learning and games

The Art and Science of Training
Elaine Biech
It presents the science for learning and development, but it also emphasizes that training success lies in knowing what to do when things don’t go as planned. Discover how top facilitators always put learners first, even when faced with exceptions to the rule.

Evidence-Based Training Methods, 2/e
Ruth Colvin Clark
This book covers: Research behind the limits of the human memory, the value of graphics, balancing activity with learning—and how to apply it to training practices • The power of examples, practice, and feedback • Brand-new material on scenario-based learning and games

The Virtual Training Guidebook
Cindy Huggett
It teaches you how to design, deliver, and implement live online learning. It helps learning professionals by taking a holistic look at successful implementation, including gaining organizational support, selecting a platform, designing classes, selecting facilitators, preparing participants, global considerations, and the logistics required for success.

Technology for Trainers, 2/e
Thomas A. Toth
The author guides technology-hungry trainers through e-learning development—without the jargon. With brand-new chapters on mobile devices, learning management systems, and e-learning development software, Technology for Trainers illuminates the techniques and processes needed to build any technology-based learning solution.

Training Ain’t Training Updated, Expanded, Enhanced 2/e
Stolovitch, Keeps & Rosenberg
A must have for trainers. Telling Ain’t Training is an essential book for all learning and development professionals. It covers everything you must know to be a better trainer and explains the basic principles of adult learning.

Training Design Basics, 2/e
Saul Carliner
If you are designing a training program for the first time, this practical book is for you. It serves as a guide for developing self-study training programs, such as online tutorials and workbooks. Updated to reflect changes in training practices, this second edition helps instructional designers hone key training skills.

Evidence-Based Training Methods, 2/e
Ruth Colvin Clark
This book covers: Research behind the limits of the human memory, the value of graphics, balancing activity with learning—and how to apply it to training practices • The power of examples, practice, and feedback • Brand-new material on scenario-based learning and games

The Virtual Training Guidebook
Cindy Huggett
It teaches you how to design, deliver, and implement live online learning. It helps learning professionals by taking a holistic look at successful implementation, including gaining organizational support, selecting a platform, designing classes, selecting facilitators, preparing participants, global considerations, and the logistics required for success.

Technology for Trainers, 2/e
Thomas A. Toth
The author guides technology-hungry trainers through e-learning development—without the jargon. With brand-new chapters on mobile devices, learning management systems, and e-learning development software, Technology for Trainers illuminates the techniques and processes needed to build any technology-based learning solution.

Training Ain’t Performance
Stolovitch & Keeps
Despite the explicit emphasis on bottom-line results in the workplace, a great deal of confusion exists regarding what constitutes achievement, and how training should and does relate to performance. Training Ain’t Performance untangles the myths and outright fallacies propagated in the workplace.

Training Design and Delivery, 3/e
Geri E McArdle
This simple, single-source guide to developing and implementing training belongs to every trainer. One can learn: What it takes to meet standards of training design, development, and delivery • How to use a multistep training program design tool to create a training module and program • Which tools and techniques to use to open, conduct, and close a training

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Real World Training Evaluation
J Phillips & P Phillips

The authors hone in on ROI in learning and development and outline a clear pathway to seamless and credible evaluation. Learn to avoid real world barriers that commonly get in the way of talent development initiatives. Earn the respect of senior management by showing bottom-line impact, including the ROI.

Evaluation Basics, 2/e
Donald V McCain

Each chapter of Evaluation Basics focuses on a critical aspect of developing and implementing an evaluation plan for a face-to-face or virtual training program. You'll not only delve into Kirkpatrick’s Four Levels of Evaluation and the methods and instruments you can use, but you’ll also get help effectively communicating results.

Emotional Intelligence Training
Karl Mulle

This book shows emotional intelligence is a skill that can be developed in others. Trainer Karl Mulle has developed a collection of complete workshops and tools you’ll need to conduct effective two-day, one-day, and half-day emotional intelligence workshop programs.

Making Coaching Work
Clutterbuck & Megginson

Coaching can help one improve their employee retention levels, succession planning, and organisational creativity. This book stresses that for effective coaching conditions one needs to ensure that the culture and climate within the organisation is supportive of learning and development.

Coaching Basics, 2/e
Lisa Haneberg

Contains a precise coaching framework along with insights from 40 experienced coaches, including Barry Goldberg and Marshall Goldsmith. This refreshed edition also hones in on what it takes to build influencing skills and introduces new content on microcoaching to highlight practical ways to leverage technology.

Kirkpatrick’s Four Levels of Training Evaluation
J D Kirkpatrick & W Kirkpatrick

The New World Kirkpatrick Model, is a powerful training evaluation methodology which melds people with metrics. Using these innovative concepts, principles, techniques, and case studies, you can better train people, improve the way you work, and, ultimately, help your organization meet its most crucial goals.

Communication Skills Training
Maureen Moran

Communication Skills Training offers the crucial tools you'll need to help your workshop participants master the skills that drive performance. This book presents communication training programs along with relevant chapters on needs analysis, design, delivery, facilitation, and evaluation of the training event.

Measuring the Success of Coaching
P P Phillips, J J Phillips & Edwards

Discusses both the principles behind measuring ROI in coaching (including specific protocols for objectively measuring ROI in coaching programs), as well as delivering a broad array of pragmatic, applicable case studies from a range of organizations.

Coaching Training
Lisa Haneberg

Coaching Training, takes a service-oriented approach to workplace coaching. It teaches the essential skills trainers must master to give learners what they need when they need it. It includes online presentation slides, handouts, assessments, and tools.

Everyday Coaching
Bianco-Mathis & Nabors

The authors believe everyone in an organization can master a new language—dialogue—and use it for continuous learning. The book endorses the idea that by improving coaching dialogue skills, people will show up, every day, knowing that what they say and do makes a difference.

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Modern Mentoring
Randy Emelo
In Modern Mentoring, Randy Emelo advocates for a vastly different mentoring practice. Drawing from a rich career, he explains why organizations should consider all employees potential mentors, making everyone both advisors and learners.

Facilitation Basics, 2/e
Donald V McCain
Facilitation Basics will help you create supportive and effective learning. This refreshed second edition will guide you through how to: Enhance your skills as a facilitator • Create supportive and effective learning environments for face-to-face and online learners • Ensure learning is transferred to the job

E-Learning Fundamentals
Elkins & Pinder
This book will: Dive into the basics of e-learning design and development • Explore the e-learning course design and development process—from analysis through evaluation • Learn to write and storyboard a course, construct test questions, choose media, put the course together, and establish a thorough review process

Ready, Set, Curate
Botts & Anderson
It shows how to elevate the most important content from an endless sea of learning information and offers strategies to better connect with your audience. Using case studies and relevant examples, eight curation experts share tips and best practices for creating a curation strategy and collecting content that is relevant to learning communities.

Performance Basics, 2/e
Joe Willmore
It guides you through human performance improvement—or HPI—and delves into major changes in performance analysis. See the Performance DNA process you know from ATD’s Human Performance Improvement program at work and discover why focusing on performance improvement is so important to organizational success.

Connection Culture
M L Stallard, Pankau & K P Stallard
Offers recommendations for how to tap into the power of human connection. In this book one will learn how to: Foster a connection culture • Emulate best practices of connected cultures like those at Pixar and Ford Motor Company • Boost vision, value, and voice within your organization

Minds at Work
Grebow & Gill
This book captures the role managers play in the knowledge economy—where uninhibited, on-demand learning inspires employees to achieve higher levels of performance. It describe how managers can move from a traditional “command and control” position to become advocates of communication and collaboration. They share what happens when managers help their direct reports grow as people.

Solving the Innovation Mystery
Steve Gladis
Delve into the experimentation, failure, and learning that make innovation possible. It illustrates that a trusting culture is essential for creativity to thrive. It shows how to fuel your company’s innovation engine systematically, paving a straight path to commercializing creative business solutions.

Becoming a Can-Do Leader
Satterthwaite & Millard
Successful managers both delegate and do. Don’t let your knowledge and skills decline by stepping completely out of the professional picture. It’s time to get productively involved in the work—all while developing and leading your team to success.
Leaders Don’t Command
Jorge Cuervo
It’s not enough to get a team to work, one needs them to invest their hearts and minds. In this book one will learn: About the essence of leadership and the emotional processes that influence it • What beliefs and stereotypes often lack meaning and hinder the development of leadership • Tips and tricks to improve your leadership skills

Leaders as Teachers
Edward Betof
Leaders as Teachers serves as both a strategic and practical implementation guide. One can find a complete explanation of why the leaders-as-teachers approach works, with testimonials from individuals who have personally benefited from the program, and then one will be provided with a thorough guide to creating one’s own program.

Leaders Start to Finish, 2/e
Bruce & Montanez
Offers insight and instructions on how to develop highly effective leadership training programs that will produce engaged and authentic leaders in your organization. It contains numerous case examples from the real world, as well as checklists, discussion questions, practical exercises, training tips, and more.

Leaders as Teachers Action Guide
Betof, Owens & Todd
It presents easy to use instructions, as well as supporting research-based data, for developing top-performing leaders. This book will provide: Case studies and success stories to inspire your program • Tools to help determine the best approach for your organization • Templates to design learning programs that work for your leader-teachers

Leaders as Teachers Action Guide
Betof, Owens & Todd
Leaders as Teachers Action Guide sets out a framework for learning, action, and implementation of the leaders-as-teachers approach. This book will provide: Case studies and success stories to inspire your program • Tools to help determine the best approach for your organization • Templates to design learning programs that work for your leader-teachers

Leaders as Teachers Action Guide
Betof, Owens & Todd
Leaders as Teachers Action Guide is a comprehensive resource for leaders to develop highly effective leadership training programs. It provides step-by-step instructions, case studies, and practical examples to help leaders create successful programs.

Leadership Coaching
Graham Lee
Leadership Coaching sets out a five-stage coaching model, and works through each of these stages in detail, highlighting the skills that coaches require and the issues they are likely to face. It also offers HR managers sponsoring coaching an understanding of the competencies necessary for effective coaching, and provides a standard procedure for buying in coaching services.

Leadership Coaching
Graham Lee
Leadership Coaching is a practical and comprehensive guide for managers and HR professionals who want to develop effective leadership coaching programs. It provides a step-by-step approach to coaching, with case studies and real-world examples.

Measuring the Success of Leadership Development
P P Phillips, Ray & J J Phillips
It outlines each step of the proven ROI Methodology & explains how to apply it to driving leadership development program performance & evaluating results. Case studies show the methodology in action across seven successful leadership development programs.

The ASTD Leadership Handbook
Elaine Biech
It provides 48 thought leaders to enable you to learn about every facet of leadership. Here you’ll find the wisdom, philosophies, and tools from the most respected authorities on the subject. It addresses: Leadership Competencies • Leadership Development • Attributes of Successful Leaders • Contemporary Leadership Challenges • Broadening the Leadership Discussion
GENERAL

Mahabharata
A Modern Retelling
Carole Satyamurti

Innovatively composed in blank verse rather than prose, the book covers all eighteen books of the Mahabharata. This new version masterfully captures the beauty, excitement, and profundity of the original Sanskrit poem as well as its magnificent architecture and extraordinary scope. A seminal Hindu text, which includes the Bhagavad Gita, it is also one of the most important and influential works in the history of world civilization.

9789386105004
2017 • PB • Rs. 1295.00

The Glory of India
An Anthology of Urdu Poetry in English Translation
Rafiq, Afraheim, Abbasi, et al.

The book brings out vividly how Urdu poetry has professed and practised down the ages the lofty ideals of nation building, patriotism, peaceful co-existence and catholicity of mind. The poems present a plethora of tantalizing glimpses of India and they showcase the assimilative nature of Urdu poetry.

9789386243546
2017 • HB • Rs. 1895.00

Baba Amte
A Biography
Anita Kainthla

This comprehensive biography of Baba Amte has been written by the author after a close association with the Amte family and the communes of Anandwan. The biography is an attempt to narrate the awesomely motivational story of Baba Amte to the urban youth who are straying westwards for inspiration while icons like Baba Amte have remained obscure to them.

9788130900995
2013 • PB • Rs. 395.00

Mind Your Manners
A Witty Guide
J Martin & N I Martin

In Mind Your Manners, the authors equip readers with the practical, pertinent, and utterly correct advice necessary to win the job, keep the job, and leave the job with sanity and dignity intact. With wit and wisdom, Mind Your Manners restores civility, guiding you around your coworker’s messy cubicle, past your overly prying boss and through tedious staff meetings.

9788130926629
2014 • PB • Rs. 595.00

Soft Skills for Success
G R K Murty

Improving soft skills is the only safe bet for employees either to seize a right job that pays well or to advance in career. This book, through a carefully structured framework that is seasoned with suitable examples, explores how the young and upcoming managers can master their understanding of Emotional Intelligence in turn cultivate the essential soft skills that better their performance at workplaces, and also be a little happier.

9788130933993
2016 • PB • Rs. 695.00

Practical Wisdom in Real Life and Management (1 & 2)
Kochouseph Chittilappilly

In these books the author Kochouseph Chittilappilly has documented simple truths drawn from his own personal experiences and the experience of his company - V-Guard. These books also deal with issues like: Delegation, Empowerment, Talent Identification, Forgiveness, Happiness, Inquisitiveness, Emotional Stability, Trust, etc.

Practical Wisdom 1: 9788130923987 • 2017 • PB • Rs. 195.00
Practical Wisdom 2: 9788130921198 • 2017 • PB • Rs. 195.00

Talent and Skills
Discovering the Art
V R K Prasad

No human being is born without any skill, or a strong desire to dream, nurture, thrive & succeed in his or her endeavours. The book is aimed at every school, college, university student or even at a working executive so that he or she starts believing in himself or herself and develops the talent & skills he or she is passionate about.

9789386385079
2017 • PB • Rs. 295.00
German in 32 Lessons
Adrienne

German in 32 Lessons gives the reader the essential, simplified grammar without force feeding, operating from the premise that grammar comes easily once vocabulary is properly learned. It gives an indispensable vocabulary list that includes the three thousand most used words.

Guide to Study Skills, Revised Edition
Study Secrets of Class Toppers
Meera Ravi

It covers: Getting organized • How to concentrate better • Better memory • Tackling negative thoughts • A positive attitude every day • Failure redefined • Bust exam anxiety • Get over TV addiction • Guideline for group study • Quick study techniques • Time management • Tips on handling anger • How the parents can help

Exercises for the Whole Brain
Bragdon & Fellows

Helps to discover 60 bold and unique mind-flexers that will grow branches on your brain cells to expand your creative, visual and analytical skills. The wonderfully graphic puzzles focus on number patterns, spatial relationships, logical thinking-mind-fertilizing problems that will require the use of your whole brain to solve. It provides optional hints to help you get you started into each puzzle.

Building Left Brain Power
Bragdon & Gamon

Mental energy and sense of satisfaction is typical of activities processed in the left hemisphere. The exercises in this book build on neuroscientific research and are cleverly designed to be fun to do. Fourteen fascinating puzzle formats exercises brain circuits used to cope with real world problems. How to solve each new format is clearly explained.

French in 32 Lessons
Adrienne

French in 32 Lessons is the rapid and practical way for tourists, students, and business people to master the basics of French and begin speaking. It gives an indispensable vocabulary list that includes the three thousand most used words. Complete with tests, a sample lesson plan, and a full answer key, French in 32 Lessons is perfect for the self-learning beginner or for those just brushing up on their skills.

How to Study and Succeed
A Book on Career Management
Mukhopadhyay Suvasish

In this book, Mukhopadhyay Suvasish proves himself to be the expert counselor every student must have. From managing your sleeping hours to numbering your answer sheets, here you will find practical tips on everything one must take care of during student life. This book will tell you how you can succeed not only in an examination but also in life.

Building Mental Muscle
Conditioning Exercises for the Six Intelligence Zones
Gamon & Bragdon

Find out how you can take advantage of the most recent scientific discoveries to develop skills in the six zones of real-world problem solving: Executive & Social • Memory • Language • Emotional Response • Computation Skills • Creative Spatial Visualization

Right Brain Teasers
A Photo-Quiz for the Mind’s Eye
Bragdon & Monbleau

You will give the right hemisphere of your brain a workout by trying to identify the proper function of these 80 household implements from their photographs. They were all in common use in the "good old days" before packaging design hid the inner working with sheet metal and it became impossible to figure out what something was just by looking at it.

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Did You Know?
500 Facts Revealed
Das & Ghosh

Which is the only sport played on the moon? Which creature can produce an electric shock of up to 650 volts? This book explains the surprising facts about hundreds of everyday phenomena that are too familiar to notice otherwise. This book will amaze the readers with its wide coverage and delight them with the unexpected.

Did You Know? 3
Yet Another 500 Facts Revealed
Das & Ghosh


Did You Know? 2
500 More Facts Revealed
Das & Ghosh

Which pen detects spelling mistakes? Which is the most devastating earthquake recorded in history? Which was the first fruit eaten on the moon? Which animal fur smells like popcorn? Did You Know? 2, the second in the series of books with surprising facts, presents hundreds of phenomena that are exciting but generally unnoticed.

Did You Know? 4
Further 500 Facts Revealed
Das & Ghosh

Chicken odour repels mosquitoes. A waterfall in Hawaii sometimes goes up instead of down. Unreadable handwriting is called griffonage. Bluetooth is named after a Danish King. Learn several interesting facts in Did You Know? 4 and get amazed.

Happiness Here and Everywhere
Just Win Singh

It helps to unlearn whatever is not serving you and gets you back to a true state of happiness. It enables you to understand the various factors of unhappiness like depression, stress, lack of purpose, etc. and offers simple and effective action plans to enable you to live happy naturally ... as you were designed to do.

Happiness Gain & Retain
Just Win Singh

The book offers speedy education on the art of being happy to those who lead a fast life, and yet the readers will enjoy every minute of their journey to success. This extensively researched book offers recipes of happiness that have been tested by experience and observation and have proven to increase the level of happiness of every individual who has acted in accordance with them.

Happiness Always and in All Ways
Just Win Singh

Breaks the myth that happiness is dependent on external circumstances. It highlights the root causes of unhappiness and assists you to develop a habit of making a ‘happy choice’ every time. As you come to understand and effectively practise the action plans suggested in this book, your ability to ‘be happy’ will become a natural response, enabling you to become more excited every moment of each day.

Happiness Now and Forever
Just Win Singh

It empowers you to remove various self-created obstacles that you may have unintentionally put in your path. The action plans suggested in this book will develop you into a happier being who is the master of his emotions no matter what the external circumstances may be.
The Happy Mind
Horsley & Fourie
Find answers to: What makes you happy? What changes can you make to bring more happiness into your life? And how can you let go of old habits, beliefs, and situations that no longer fulfill you? This book gives valuable insights that will allow you to create lasting happiness instead of being driven by short-term pleasure-seeking.

Forthcoming
2019 • PB • TBA

The Productivity Revolution
Control Your Time and Get Things Done!
Mark Reklau
Helps how to: Use your to-do lists correctly • Overcome procrastination • Stop being busy and aim for results • Save 7 to 14 hours a week by changing just one habit • Identify your REAL priorities • Control your emails and avoid an overflowing inbox • Detect burn out • Reduce Stress • Leave work without working extra • Conquer distractions

Forthcoming
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Novice to Expert
6 Steps to Learn Anything, Increase Your Knowledge, and Master New Skills
S J Scott
Discover: 6 Proven Resources to Teach Yourself a Skill • The #1 Technique for Taking Actionable Notes • 13 Questions to Ask Yourself Before Picking a Skill • Two “Must-Have” Apps to Manage a Knowledge-Based Project • 8 Steps to Deliberately Practice a New Skill • 6 Habit-Learning Challenges (and How to Overcome Them)

Forthcoming
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Stress Control
Stress-Busting Strategies for the 21st Century
Susan Balfour
Susan Balfour takes a fresh, contemporary look at the dilemmas we face in today’s society. She proposes alternative ways of approaching and thinking about life and its challenges, and suggests simple solutions which can be applied to modern problems. She offers exercises for mind and body throughout the book and gives ideas to control and relieve the varieties of modern stress we all suffer.

Forthcoming
2019 • PB • TBA

Stop Negative Thinking
How to Stop Worrying, Relieve Stress, and Become a Happy Person Again
Doc Orman
The author gives 10 key steps or principles anyone can use to turn themselves from a negative thinker into a positive thinker - creating an almost instant release of stress, anxiety, tension and other related problems. Learn how to reprogram your mind and subconscious habits and never have another unnecessary argument again!

Forthcoming
2019 • PB • TBA

The Pocket Doctor
Medical Tips for Common Illnesses
Dr Anila Chandy
Written by a practicing physician, this practical guide for everyone helps the readers understand what various symptoms mean and how to deal with them. It contains several typical cases of medical consultations and the approach a physician would follow to deal with each situation.

2016 • PB • Rs. 295.00

Indlish
The Book for Every English-Speaking Indian
Jyoti Sanyal
The clumsy Victorian English hangs like a dead albatross around each educated Indian’s neck. Indian English is often no more than an Indian language in disguise. With this funny, quirky book, Jyoti Sanyal launches an all-out war against bad English and offers modern-day antidotes to archaic Indlish.

2014 • PB • Rs. 395.00

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Read Now-1 to 8
Reading Comprehension and Language Skills
By Angus Maciver

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Oscar Wilde
A modern American family moves into a haunted mansion in the British countryside, ignoring both the warnings and the legends about the famous ghost. Soon after their entry, the Otis family gets unmistakable signs that the fabled Canterville Ghost is not really real but also plans the worst evil acts against the new residents.

The Story of My Life
Helen Keller
Blind, deaf and mute since early childhood, Helen Keller broke free from the world of darkness and silence and became one of the most influential people in history. Her story has been an inspiration to all, especially to the differently abled around the world. This autobiography explains in great detail how she overcame the difficulties of learning with the assistance of her teacher Anne Sullivan.

Three Men in a Boat: To Say Nothing of the Dog
Jerome K Jerome
The narrator J. and his friends George and Harris go for a boat trip on the Thames with their pet dog Montmorency. Thus unfolds a beautiful narrative that not only describes the quaintness of the English suburbs but also tells a remarkable story of friendship and fun- the heartfelt joy of travelling with friends.

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Stanley A Rice

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Katherine Cullen

Encyclopedia of Life Science is a two-volume reference set based on the National Science Education Standards. More than 200 comprehensive entries, arranged by topic or theme, cover concepts, theories, sub-disciplines, biographies, common methods, and techniques relevant to modern science. The definitive reference in the area of life science, this accessible full-colour resource provides historical perspectives, portrays science as a human endeavour, and gives insight into the process of scientific inquiry by incorporating biographical profiles of people who have contributed significantly to the development of the life sciences. Processes that shape the natural world and life within it are also discussed in this in-depth encyclopedia. Instruments and methodology-related entries focus on the tools and procedures used by scientists to gather information, conduct experiments, and perform analyses. Other entries summarize the major branches and sub-disciplines of life science and describe selected applications of the information and technology gleaned from life science research.

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Rittner & McCabe

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The Encyclopedia of Earth Science

Timothy Kusky

With approximately 700 cross-referenced entries, most of which conclude with sources for further reading, the encyclopedia features 19 prose essays, interspersed throughout the text, that discuss the formation of Earth and the solar system, life on Mars, coping with the sea level rise in coastal cities, earthquake warning systems, and other topical issues. Enhanced by more than 200 black-and-white illustrations, photographs, and charts, entries include: asteroid • convection and the Earth’s mantle • Charles Darwin • El Niño and the Southern Oscillation (ENSO) • flood • mass extinctions • geochronology • metamorphism • greenhouse effect • Rocky Mountains • Himalaya Mountains • jet streams • life’s origins and early evolution • mass extinctions • storm surges • uniformitarianism • volcanic bomb

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Gates & Ritchie

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It is ideal for career aspirants, who appear for UPSC, PSCs, SSC, Bank (Clerk & PO), RBI, Railways, LIC, GIC, Army, Air Force, Navy and other competitive and recruitment examinations. The book aims to provide short and crisp information in the Multiple Choice Question (MCQ) format in keeping with the usual trend followed in these competitive exams.
**General Knowledge in a Nutshell**  
*Bhatnagar, Tiwari & Joshi*

It is a concise compendium of all useful facts necessary for a basic understanding of General Knowledge. Based on the latest NCERT pattern, the book has been primarily designed and compiled to serve as a fundamental guide to all career aspirants who take the numerous competitive examinations held every year. It is also useful for the common readers who want to learn the basics of General Knowledge with authentic details.

**Quantitative Aptitude**  
*Aggarwal & Ayshee*

Helps students in the various tips and tricks of mathematical reasoning and intelligence which useful for cracking a number of competitive examinations. The book highlights the short cut methods through which one can solve any problem before time. Its basic aim is to enhance the efficiency of the aspirants and enable them to master the subject.

**NTSE Practice Book**  
*National Talent Search Examination For Class X*  
*Rashmi Sharma*

*NTSE Practice Book* contains 55 Model Papers. This book is divided into three sections i.e., Language Convention Test, Mental Ability Test and Scholastic Aptitude Test. Questions that each section comprises have been asked in NTSE held earlier, thus making it a very useful compendium of previous years' question papers.

**Objective Computer Science and Information Technology For Competitive Examinations**  
*Jushta Jaiswal*

In this book, the authors have sought to provide the students with the conceptual tools that the rapidly-changing field of Computer Science and Information Technology offers, and simultaneously sharpen their analytical and practical skills. A thoroughly researched compilation of Multiple Choice Questions with Answers is given keeping in mind the recent trends in Competitive Examinations.

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*Philip Carter*

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Also, Start Up Science Workbooks and Lab Manuals are available for classes 6 to 8.

ICSE Science is a set of three books for the students of classes 3 to 5. It teaches concepts in a clear, crisp and interesting manner to satisfy the needs of the young minds.

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Computers perform an important role in all spheres of life. Therefore, it is important for children to acquire computer literacy at an early age and gradually improve their proficiency. Think IT is a humble effort to reach students of classes 1 to 8. The books encourage the use of Free and Open Source Software (FOSS) thus providing increased security and stability, piracy control and privacy protection.

START UP MATHEMATICS & MATHS LAB ACTIVITY

Start Up Mathematics, for Classes 1 to 8, conforms to the latest NCF guidelines with careful grading of interdisciplinary and thematic linkages.

Start Up Maths Lab Activity is a series of eight books for Classes 1 to 8. The series is organized in a logical sequence to help students to learn gradually and comfortably.
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Young Learners is a complete package to meet the needs of preschoolers preparing to go to a primary school. The colourfully illustrated activity-based books aim at teaching various skills and concepts in a well-graded and thematic manner. Each book has a number of activities for the children to enjoy and learn from.

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Rhymes help children to connect to the world of fantasy as well as the real world around them. The delightfully illustrated series of rhyme books offers a complete package of classic and contemporary rhymes.

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